**A Brush Up Internal Management System**

*Team Meeting Minutes*

**Date:** 2/12/2023

**Time:** 6:30PM - 7:00PM

**Location:** Discord Call

**Head of Meeting/Minute Taker:** Anthony D’Alessandro

**Attendees:**

Mouaz Ali

Anthony D’Alessandro

Scott Kinnie

Yash Maisuria

**Absent**: Pooja Shah (Medical)

**Meeting Points**

* Discussed the issue we ran into regarding the AWS database hosting service;
  + Free tier was working well for most of the week until Amazon sent out an alert stating that we had reached 85% of our data limit.
  + The team researched alternatives that did not have expensive fees or incompatibilities; we tried using Microsoft Azure but it was not successful.
  + We agreed on developing the database separately and pushing any changes to the team’s GitHub repository. This would allow any team member to host the database locally whenever they had time to work on the project and stay up to date with any changes through GitHub.
* Discussed some design ideas for web page details such as login, register, and job report UI.
  + Agreed upon using Visual Studio Code for HTML and CSS programming.

**Next Meeting Plans**

**Date:** 2/19/2023

**Time:** 5:30PM - 6:00PM (Approximate)

**Location:** Online/Discord

**Potential Meeting Points**

* Discuss implementing some major functionalities such as user register/login and job report creation/retrieval.
* Discuss which sections of the Milestone #2 documentation team members will take on.